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#### INDEPENDENT AUDITOR'S REPORT

To the City Council City of Jonesville Jonesville, Michigan

#### **Report on the Financial Statements**

We have audited the accompanying financial statements of the governmental activities, the business-type activities, the aggregate discretely presented component units, each major fund, and the aggregate remaining fund information of the City of Jonesville, as of and for the year ended June 30, 2020, and the related notes to the financial statements, which collectively comprise the City's basic financial statements as listed in the table of contents.

#### Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

#### **Auditor's Responsibility**

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

#### **Opinions**

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, the business-type activities, the aggregate discretely presented component units, each major fund, and the aggregate remaining fund information of the City of Jonesville, as of June 30, 2020, and the respective changes in financial position and, where applicable, cash flows thereof for the year then ended, in accordance with accounting principles generally accepted in the United States of America.

City Council City of Jonesville

#### **Other Matters**

#### Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis and budgetary comparison information on pages 3 through 8 and pages 34 through 37 be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

#### Other Information

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the City of Jonesville's basic financial statements. The combining nonmajor fund financial statements are presented for purposes of additional analysis and are not a required part of the basic financial statements. The schedule of expenditures of federal awards is presented for purposes of additional analysis as required by Title 2 U.S. *Code of Federal Regulations* Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* and is also not a required part of the basic financial statements.

The combining nonmajor fund financial statements are the responsibility of management and were derived from and relate directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or the basic financial statement themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the combining nonmajor fund financial statements are fairly stated in all material respects in relation to the financial statements taken as a whole.

#### Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued our report dated November 11, 2020, on our consideration of the City of Jonesville's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is solely to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the effectiveness of internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the City of Jonesville's internal control over financial reporting and compliance.

Bailey, Hodshire & Company, P.C.

Jonesville, Michigan November 11, 2020

#### **Introduction**

This section of the annual financial report presents management's discussion and analysis of the City's financial performance during the year ended June 30, 2020. Please read it in conjunction with the City's financial statements, which immediately follow this section.

#### Financial Highlights

- The City's assets exceeded its liabilities by \$13,783,328 (net position) at the close of this fiscal year. Net position at the beginning of the fiscal year totaled \$13,606,616, showing an increase of \$176,712 during the current year.
- The City's governmental funds reported total ending fund balance of \$2,674,210 of which \$1,606,831 is unassigned and unrestricted, and available for spending at the City's discretion. This compares to the prior year ending fund balance of \$2,516,915 showing an increase of \$157,295 during the current year.
- At the end of the current year, fund balance for the General Fund was \$1,677,934 or 153% of General Fund expenditures. This is an increase of \$43,869 from last year's ending fund balance of \$1,634,065.

# **Overview of the Financial Statements**

This MD&A is intended to serve as an introduction to the City's basic financial statements. The basic financial statements include: 1) government-wide financial statements, 2) fund financial statements, and 3) notes to the financial statements. The City also includes in this report additional information to supplement the basic financial statements.

#### Government-wide Financial Statements

The government-wide financial statements are designed to provide readers with a broad overview of the City's finances, similar to that found in private sector business.

Statement of Net Position - This statement presents information of all of the City's assets and liabilities, with the difference being reported as net position. Over time, increases or decreases in net position may serve as a useful indicator as to whether the City's financial condition as a whole is improving or deteriorating.

Statement of Activities - This reports how the City's net position changed during the fiscal year. All current year revenues and expenses are included regardless of when the cash is received or paid. An important purpose of this statement is to show the financial reliance of the City's distinct activities or functions on revenues provided by the taxpayers.

Both of the above statements distinguish governmental activities from business-type activities. Governmental activities include general government, public safety, public services, zoning, and recreation, and are principally supported by property taxes and revenues from other governments. Business-type activities include water and sewer, and are intended to recover all or a significant portion of their costs through user fees and charges.

#### **Fund Financial Statements**

A fund is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. Fund accounting is used to ensure and demonstrate compliance with finance-related legal requirements. All of the City's funds can be divided into three categories: governmental funds, proprietary funds, and fiduciary funds.

Governmental Funds are used to account for essentially the same functions as governmental activities in the government-wide financial statements. However, these statements report short-term fiscal accountability focusing on the use of expendable resources during the year and balances of expendable resources available at the end of the fiscal year. Such information may be useful in evaluating a government's short-term financing requirements.

Because the focus of governmental funds is narrower than that of the government-wide financial statements, it is useful to compare the information presented for governmental funds with similar information presented for governmental activities in the government-wide financial statements. By doing so, readers may better understand the long-term impact of short-term financing decisions. Both the governmental fund balance sheet and the governmental fund statement of revenue, expenditures and changes in fund balances provide reconciliations to the government-wide statements to assist in understanding the differences between these two perspectives.

Budgetary comparison statements are included as required supplementary information for the general fund and major special revenue funds. These statements and schedules demonstrate compliance with the City's adopted and final revised budget.

*Proprietary Funds* generally report services for which the City charges customers a fee. There are two types of proprietary funds: Enterprise Funds and Internal Service Funds. Enterprise Funds are used to report functions presented as business-type activities, while Internal Service Funds primarily service the governmental unit and are included with governmental activities. The Water and Sewer Funds are Enterprise Funds, and the Motor Vehicle Pool is an Internal Service Fund.

*Fiduciary Funds* such as the Imprest Payroll fund are reported in the fiduciary fund financial statements, but are excluded from the government-wide reporting. Fiduciary fund financial statements report resources that are not available to fund City Programs.

*Notes to the Financial Statements* provide additional information that is essential to a full understanding of the data provided in the government-wide and fund financial statements.

Required Supplementary Information can be found immediately following the notes to the financial statements. This information includes budgetary comparison statements for all major funds.

Other Supplementary Information includes statements for non-major governmental funds.

#### Government-wide Financial Analysis

As noted earlier, net position may serve over time as a useful indicator of the City's financial position. The City's assets exceeded its liabilities by \$13,783,328 (net position) at the close of this fiscal year. Net position at the beginning of the fiscal year totaled \$13,606,616, showing an increase of \$176,712 over the prior year.

The following table provides a summary of the City's net position:

# **NET POSITION**

	Governmen	tal Activities	Business-ty	pe Activities	Total Primary	Government
	2019	2020	2019	2020	2019	2020
Current Assets	\$ 2,946,465	\$ 3,113,919	\$ 2,231,630	\$ 2,480,941	\$ 5,178,095	\$ 5,594,860
Non-current Assets	5,640,793	5,468,657	6,818,359	8,821,445	12,459,152	14,290,102
Total Assets	\$ 8,587,258	\$ 8,582,576	\$ 9,049,989	\$ 11,302,386	\$ 17,637,247	\$ 19,884,962
Current Liabilities	\$ 264,511	\$ 201,277	\$ 175,894	\$ 666,878	\$ 440,405	\$ 868,155
Non-current Liabilities	499,101	349,178	3,091,125	4,884,301	3,590,226	5,233,479
Total Liabilities	\$ 763,612	\$ 550,455	\$ 3,267,019	\$ 5,551,179	\$ 4,030,631	\$ 6,101,634
Net Position:						
Net Investment in						
Capital Assets	\$ 5,071,826	\$ 5,038,627	\$ 3,650,339	\$ 3,800,027	\$ 8,722,165	\$ 8,838,654
Restricted	882,850	996,276	0	22,490	882,850	1,018,766
Unrestricted	1,868,970	1,997,218	2,132,631	1,928,690	4,001,601	3,925,908
<b>Total Net Position</b>	\$ 7,823,646	\$ 8,032,121	\$ 5,782,970	\$ 5,751,207	\$ 13,606,616	\$ 13,783,328

The City reported positive net position for governmental and business-type activities. Net position increased \$208,475 for governmental activities and decreased \$31,763 for business-type activities; therefore, the City's overall financial position improved during fiscal year 2020. The decrease in net position for business-type activities is due to a major Water improvement project.

The following table reflects the change in net position of the City's governmental and business-type activities:

# CHANGES IN NET POSITION

	Government	al A	ctivities	Business-ty	pe A	ctivities		Primary Government			
	2019		2020	2019		2020		2019		2020	
Program Revenue											
Charges for Services	\$ 154,740	\$	133,809	\$ 1,011,057	\$	1,107,922	\$	1,165,797	\$	1,241,731	
Operating Grants and Contributions	519,654		494,744	0		25,000		519,654		519,744	
Capital Grants and Contributions	0		0	54,135		0		54,135		0	
General Revenue											
Property Taxes	704,680		722,580	0		0		704,680		722,580	
State Shared Revenue	235,077		225,612	0		0		235,077		225,612	
Investment Income	58,252		42,996	46,204		35,751		104,456		78,747	
Other	 30,009		28,026	29,428		34,013		59,437		62,039	
Total Revenue	\$ 1,702,412	\$	1,647,767	\$ 1,140,824	\$	1,202,686	\$	2,843,236	\$	2,850,453	
Expenses											
General Government	\$ 542,331	\$	520,572	\$ 0	\$	0	\$	542,331	\$	520,572	
Public Safety	414,690		387,570	0		0		414,690		387,570	
Economic & Community	13,273		7,435	0		0		13,273		7,435	
Development											
Public Works	82,541		93,529	0		0		82,541		93,529	
Streets, Highways, Drains	371,511		358,365	0		0		371,511		358,365	
Sanitation	5,054		203	0		0		5,054		203	
Culture & Recreation	74,602		48,357	0		0		74,602		48,357	
Interest on Long-Term Debt	27,660		22,181	0		0		27,660		22,181	
Depreciation - Unallocated	70,378		62,208	0		0		70,378		62,208	
Water Utility	0		0	275,803		429,122		275,803		429,122	
Sewer Utility	0		0	834,530		744,199		834,530		744,199	
Total Expenses	\$ 1,602,040	\$	1,500,420	\$ 1,110,333	\$	1,173,321	\$	2,712,373	\$	2,673,741	
Excess (deficiency)	\$ 100,372	\$	147,347	\$ 30,491	\$	29,365	\$	130,863	\$	176,712	
Transfers	 (28,000)		61,128	 28,000		(61,128)	_	0		0	
CHANGE IN NET POSITION	\$ 72,372	\$	208,475	\$ 58,491	\$	(31,763)	\$	130,863	\$	176,712	

Governmental Activities increased the City's net position by \$208,475. This represents an increase from last year's change in net position.

Revenues from governmental activities totaled \$1,647,767. Property tax revenue represented the largest portion of those revenues (43.8%), operating grants and contributions was 30.0%, and state shared revenue was 13.7%.

The largest components of governmental activities' expenses were general government (34.7%), public safety (25.8%), and streets, highways, and drains (23.9%). General government consists of City Council, Administration, Motor Vehicle Pool, etc. Public safety includes police and fire.

*Business-type Activities* decreased the City's net position by \$31,763. Net position will be used to repay debt on the sewer and water improvements, as well as to plan for future improvements in the water and sewer systems.

Governmental Funds - The focus of the City's governmental funds is to provide information on short-term inflows, outflows, and balances of expendable resources. Such information is useful in assessing the City's financing requirements. In particular, unrestricted fund balance may serve as a useful measure of a government's net resources available for spending at the end of the fiscal year. As of June 30, 2020, the City's governmental funds reported combined ending fund balances of \$2,674,210. Of this total, approximately 60.1% was unrestricted and unassigned, indicating availability for continuing City service requirements. Although a substantial amount is unrestricted, future plans include street repairs, sidewalk and cemetery improvements, and other projects.

The General Fund is the primary operating fund of the City. At the end of the current fiscal year, the General Fund showed a healthy fund balance of \$1,677,934, representing an increase of \$43,869. Other Major Governmental Funds include Major and Local Streets. Non-major governmental funds include the State Highway and Debt Service funds. The Major Street Fund experienced an increase of \$123,978 in fund balance. The Local Street Fund experienced a decrease of \$11,793 in fund balance.

Proprietary Funds - The proprietary fund statements share the same focus as the government-wide statements, reporting both short-term and long-term information about financial status. The City's proprietary funds consist of the Water Fund, Sewer Fund, and the Motor Vehicle Pool. Total net position of the Water and Sewer Funds was \$5,751,207 at June 30, 2020, a decrease of \$31,763 from the previous fiscal year. The Motor Vehicle Pool's net position at the end of this fiscal year was \$834,487, an increase of \$14,056 from the previous fiscal year.

# Major Governmental Funds Budgeting and Operating Highlights

General Fund – The difference between the original and final amended budget for General Fund revenues was \$0. The increase between the appropriations originally budgeted and the final appropriations budget was \$26,700 (\$1,226,515 vs. \$1,253,215). There were minor increases in City Manager, Treasurer, Data Processing, Assessor, Cemetery, Fringe Benefits, Planning & Zoning, Public Works, and Rail/Trail. Capital Outlay was \$125,348, which included the following: Paving Cemetery Drives (\$50,230), New walls, windows, and blinds at the Police Department (\$18,832), Election Equipment (\$1,639) Email Archiver and Exchange Online (\$5,805), Police Department Computers (\$1,838), Police Department guns and equipment (\$3,081), Fire Department Jaws of Life (\$21,385) Fire Department SCBA bottles (\$9,260), and Fire Department radios (\$13,278).

# **Capital Asset and Debt Administration**

Capital assets at year-end were as follows:

		Government	al A	ctivities	 Business-typ	oe A	ctivities	 Primary Government			
		2019		2020	2019		2020	2019		2020	
Land	\$	204,995	\$	204,995	\$ 2,061	\$	2,061	\$ 207,056	\$	207,056	
Construction in Progress	\$	0	\$	0	\$ 257,261	\$	0	257,261		0	
Land Improvements		133,153		183,383	0		0	133,153		183,383	
<b>Buildings and Improvements</b>		944,480		963,312	0		0	944,480		963,312	
Facilities and Mains		0		0	14,372,638		16,804,352	14,372,638		16,804,352	
Furniture and Equipment		911,317		967,603	754,990		1,029,761	1,666,307		1,997,364	
Vehicles		1,386,745		1,386,745	0		0	1,386,745		1,386,745	
Infrastructure		6,797,173		6,878,279	0		0	6,797,173		6,878,279	
Less: Acc. Depreciation		(4,737,070)		(5,115,660)	(8,568,592)		(9,014,729)	(13,305,662)		(14,130,389)	
Total Capital Assets, Net					· · · · · · · · · · · · · · · · · · ·			 <u>.                                      </u>			
Of Depreciation	\$	5,640,793	\$	5,468,657	\$ 6,818,358	\$	8,821,445	\$ 12,459,151	\$	14,290,102	
	_										

Bonds and contracts outstanding at year-end were as follows:

	 Government	al Ac	ctivities	Business-typ	e A	ctivities	 Primary G	overnment		
	2019		2020	2019		2020	2019		2020	
General Government	\$ 565,000	\$	427,000	\$ 0	\$	0	\$ 565,000	\$	427,000	
Revenue Bonds	0		0	242,000		2,185,039	0		2,185,039	
General Obligation Bonds	0		0	2,935,000		2,825,000	2,935,000		2,825,000	
Total Long-Term Debt	\$ 565,000	\$	427,000	\$ 3,177,000	\$	5,010,039	\$ 3,500,000	\$	5,437,039	

# Factors Bearing on the City's Future

The City of Jonesville continues to experience modest increases in property values. This stabilization in revenues has assured that the City can maintain quality services. We continue to monitor potential impacts resulting from personal property tax reform.

The City looks forward to future growth with potential redevelopment.

Planning and investment in infrastructure remains a priority. Street improvement projects continue to be budgeted. The Traffic Signal Modernization and Water Improvement projects are nearing completion.

The City's Master Plan and Code of Ordinances have been updated. The Recreation Plan is now due to be updated.

The City will continue efforts toward small business development. Increased efficiencies will be explored through public/private partnerships and, where advantageous, with other units of government.

#### Contacting the City's Financial Management

This report is designed to provide a general overview of the City of Jonesville's finances. Questions or comments concerning any of the information provided in this report should be addressed to Jeff Gray, City Manager, or Lenore Spahr, Finance Director/Treasurer, City of Jonesville, 265 East Chicago Street, Jonesville, Michigan 49250.

# CITY OF JONESVILLE STATEMENT OF NET POSITION JUNE 30, 2020

		]							
	Go	vernmental	Bı	isiness-type			Component		
		Activities		Activities		Total		Units	
ASSETS									
Current Assets									
Cash and Cash Equivalents	\$	89,814	\$	49,017	\$	138,831	\$	6,930	
Investments		2,848,927		2,395,836		5,244,763		2,271,594	
Accounts Receivable		31,208		21,571		52,779		0	
Internal Balances		1,434		(1,434)		0		0	
Due from Other Governmental Units		70,435		0		70,435		0	
Inventory		4,680		6,634		11,314		0	
Prepaid Expense		67,421		9,317		76,738		116	
Total Current Assets	\$	3,113,919	\$	2,480,941	\$	5,594,860	\$	2,278,640	
Noncurrent Assets				_				_	
Capital Assets - Not Depreciated	\$	204,995	\$	2,061	\$	207,056	\$	97,544	
Other Capital Assets - Net of Depreciation		5,263,662		8,819,384		14,083,046		0	
Total Noncurrent Assets	\$	5,468,657	\$	8,821,445	\$	14,290,102	\$	97,544	
Total Assets	\$	8,582,576	\$	11,302,386	\$	19,884,962	\$	2,376,184	
LIABILITIES				_				_	
Current Liabilities									
Accounts Payable	\$	22,435	\$	490,664	\$	513,099	\$	15,336	
Internal Balances		0		0		0		0	
Accrued Payroll		30,812		12,434		43,246		686	
Customer Deposits		0		400		400		0	
Interest Payable		3,030		11,380		14,410		0	
Unearned Revenue		0		0		0		1,210	
Current Portion of Long-Term Debt		145,000		152,000		297,000		0	
Total Current Liabilities	\$	201,277	\$	666,878	\$	868,155	\$	17,232	
Noncurrent Liabilities						_		_	
Bonds Payable (net of discount)	\$	282,000	\$	4,849,558	\$	5,131,558	\$	0	
Compensated Absences		67,178		34,743		101,921		0	
Total Noncurrent Liabilities	\$	349,178	\$	4,884,301	\$	5,233,479	\$	0	
Total Liabilities	\$	550,455	\$	5,551,179	\$	6,101,634	\$	17,232	
NET POSITION									
Net Investment in Capital Assets	\$	5,038,627	\$	3,800,027	\$	8,838,654	\$	97,544	
Restricted for:									
Streets		996,276		0		996,276		0	
Bond Covenants		0		22,490		22,490		0	
Unrestricted		1,997,218		1,928,690		3,925,908	-	2,241,408	
Total Net Position	\$	8,032,121	\$	5,751,207	\$	13,783,328	\$	2,338,952	

# CITY OF JONESVILLE STATEMENT OF ACTIVITIES FOR THE YEAR ENDED JUNE 30, 2020

					Prog							
					_	ram Revenue Operating	Ca					
			C	harges for		Grants and		and	Ne	t (Expense)		
	]	Expenses		Services	Co	ontributions	C	ontributions		Revenue		
Primary Government:												
Governmental Activities:												
General Government	\$	520,572	\$	65,289	\$	166,711	\$	0	\$	(288,572)		
Public Safety		387,570		67,870		0		0		(319,700)		
Economic and		7.425		<i>c</i> 50		0		0		(6.705)		
Community Development		7,435		650		0		0		(6,785)		
Public Works		93,529 358,365		0		225.767		0		(93,529)		
Streets, Highways, and Drains Sanitation		203		0		325,767 0		$0 \\ 0$		(32,598) (203)		
Culture and Recreation		48,357		0		2,266		0		(46,091)		
Interest on Long-Term Debt		22,181		0		2,200		0		(22,181)		
				•		•						
Depreciation - Unallocated <sup>1</sup> Total Governmental Activities	Φ.	62,208 1,500,420	Ф.	122 800	Φ	494,744	\$	0	Φ	(62,208)		
	\$_	1,300,420	\$	133,809	\$	494,744	Ф	0	\$	(871,867)		
Business-type Activities:	Φ.	100 100	Φ.	220.025	Φ.	27.000	Φ.	0	Φ.	(55.405)		
Water	\$	429,122	\$	328,937	\$	25,000	\$	0	\$	(75,185)		
Sewer	Φ.	744,199	Φ.	778,985	Φ.	25,000	Φ.	0	Φ.	34,786		
Total Business-type Activities	\$	1,173,321	\$	1,107,922		25,000	\$		\$	(40,399)		
Total Primary Government	\$	2,673,741	\$	1,241,731	\$	519,744	\$	0	\$	(912,266)		
Component Units:	Ф	154.000	Φ	0	Ф	0	Φ	0	Ф	(154.000)		
Downtown Development Authority	\$	154,880	\$	0	\$	0	\$	0	\$	(154,880)		
Local Development Finance Authority Total Component Units	•	80,242	\$	0	\$	0	\$	0	\$	(80,242)		
Total Component Omis	\$	235,122	Ф	0	Þ	0	<b></b>	0	Ф	(235,122)		
				Р								
			Go	Primary Government  Governmental Business-type						Component		
				Activities		Activities		Total		Units		
Change in Net Position:												
Net (Expense) Revenue			\$	(871,867)	\$	(40,399)	\$	(912,266)	\$	(235,122)		
General Revenue:												
Property Taxes Levied												
for General Purposes			\$	722,580	\$	0	\$	722,580	\$	0		
Property Taxes Captured				0		0		0		496,782		
State Shared Revenue				225,612		0		225,612		0		
Investment Income				42,996		35,751		78,747		34,181		
Miscellaneous			Φ.	28,026	Φ.	34,013	Φ.	62,039	Φ.	18,699		
Total General Revenue			\$	1,019,214	\$	69,764	\$	1,088,978	\$	549,662		
Excess (deficiency)			\$	147,347	\$	29,365	\$	176,712	\$	314,540		
Transfers				61,128		(61,128)		0		0		
Change in Net Position			\$	208,475	\$	(31,763)	\$	176,712	\$	314,540		
Net Position – Beginning				7,823,646		5,782,970		13,606,616		2,044,412		
Net Position – Ending			\$	8,032,121	\$	5,751,207	\$	13,783,328	\$	2,358,952		

<sup>&</sup>lt;sup>1</sup>This amount does not include depreciation that is reported in the direct expenses of the various programs

# CITY OF JONESVILLE BALANCE SHEET GOVERNMENTAL FUNDS JUNE 30, 2020

	Correct		Major	Local	Other Governmental		Total Governmental		
		General	 Streets	 Streets		Funds	Funds		
ASSETS									
Cash	\$	36,709	\$ 26,183	\$ 16,190	\$	8,883	\$	87,965	
Investments		1,566,304	341,549	556,189		0		2,464,042	
Accounts Receivable		30,009	0	1,178		0		31,187	
Due from Other Funds		2,048	0	3,193		0		5,241	
Due from Other Governmental Units		24,411	30,804	9,629		5,591		70,435	
Inventory		4,680	0	0		0		4,680	
Prepaid Expenditures		66,423	0	0		0		66,423	
Total Assets	\$	1,730,584	\$ 398,536	\$ 586,379	\$	14,474	\$	2,729,973	
LIABILITIES									
Accounts Payable	\$	20,308	\$ 114	\$ 905	\$	268	\$	21,595	
Due to Other Funds		3,193	0	0		614		3,807	
Salaries Payable		29,149	 566	646		0		30,361	
Total Liabilities	\$	52,650	\$ 680	\$ 1,551	\$	882	\$	55,763	
FUND BALANCES									
Nonspendable	\$	71,103	\$ 0	\$ 0	\$	0	\$	71,103	
Restricted		0	397,856	584,828		13,592		996,276	
Committed		0	0	0		0		0	
Assigned		0	0	0		0		0	
Unassigned		1,606,831	0	0		0		1,606,831	
Total Fund Balances	\$	1,677,934	\$ 397,856	\$ 584,828	\$	13,592	\$	2,674,210	
Total Liabilities and Fund Balances	\$	1,730,584	\$ 398,536	\$ 586,379	\$	14,474	\$	2,729,973	

#### CITY OF JONESVILLE

# Reconciliation of Fund Balances on the Balance Sheet for Governmental Funds to Net Position of Governmental Activities on the Statement of Net Position June 30, 2020

Fund Balances - total governmental funds

\$ 2,674,210

Amounts reported for governmental activities in the statement of net position are different because:

Capital assets used in governmental activities are not financial resources and therefore are not reported in the funds.

Add: Capital assets	10,584,317
Deduct: Accumulated depreciation	(5,115,660)

An Internal Service Fund is used by management to charge the cost of equipment and vehicle usage to individual funds. Assets and liabilities of the Internal Service Fund are included in governmental activities in the statement of net position.

Add: Internal Service Fund assets	387,753
Deduct: Internal Service Fund liabilities	(1,291)

Certain liabilities, such as bonds payable, are not due and payable in the current period and therefore are not reported in the funds.

Deduct: Bonds and notes payable	(427,000)
Deduct: Accrued interest on bonds and notes payable	(3,030)
Deduct: Compensated absences	 (67,178)
Net position of governmental activities	\$ 8,032,121

# CITY OF JONESVILLE STATEMENT OF REVENUE, EXPENDITURES AND CHANGES IN FUND BALANCES GOVERNMENTAL FUNDS FOR THE YEAR ENDED JUNE 30, 2020

			Major	Local	Gov	Other vernmental	Go	Total overnmental
		General	 Streets	 Streets		Funds		Funds
REVENUE		_	 _			_		_
Property Taxes	\$	750,137	\$ 0	\$ 0	\$	0	\$	750,137
Licenses and Permits		1,539	0	0		0		1,539
State Shared Revenue		225,612	228,522	71,427		25,075		550,636
Charges and Fees		83,033	0	0		0		83,033
State Highway Contract		0	0	0		0		0
Recreation		2,266	0	0		0		2,266
Rents and Royalties		25,530	0	0		0		25,530
Cemetery Revenue		21,680	0	0		0		21,680
Contributions		13,758	0	0		0		13,758
Interest		28,465	3,937	10,593		1		42,996
Contributions from Component Units		95,053	0	0		57,900		152,953
Miscellaneous		2,257	 239	 743		0		3,239
Total Revenue	\$	1,249,330	\$ 232,698	\$ 82,763	\$	82,976	\$	1,647,767
EXPENDITURES								
General Government	\$	505,042	\$ 0	\$ 0	\$	0	\$	505,042
Public Safety		348,529	0	0		0		348,529
Economic & Community Development		7,435	0	0		0		7,435
Public Works		50,788	0	0		0		50,788
Streets, Highways, and Drains		33,337	59,925	171,222		21,387		285,871
Sanitation		203	0	0		0		203
Culture and Recreation		25,544	0	0		0		25,544
Capital Outlay		125,348	0	0		0		125,348
Debt Service								
Principal		0	0	0		138,000		138,000
Interest		0	0	0		23,118		23,118
Total Expenditures	\$	1,096,226	\$ 59,925	\$ 171,222	\$	182,505	\$	1,509,878
REVENUE OVER (UNDER) EXPENDITURES	\$	153,104	\$ 172,773	\$ (88,459)	\$	(99,529)	\$	137,889

# CITY OF JONESVILLE STATEMENT OF REVENUE, EXPENDITURES AND CHANGES IN FUND BALANCES GOVERNMENTAL FUNDS FOR THE YEAR ENDED JUNE 30, 2020

(continued)

								Other	Total	
				Major	Local		Governmental		Go	vernmental
		General		Streets	Streets		Funds		Funds	
OTHER FINANCING SOURCES (USES)						_		_		
Operating Transfers In	\$	136,972	\$	0	\$	205,173	\$	103,218	\$	445,363
Operating Transfers Out		(246,207)		(48,795)		(128,507)		(2,448)		(425,957)
Total Other Financing Sources (Uses)	\$	(109,235)	\$	(48,795)	\$	76,666	\$	100,770	\$	19,406
NET CHANGE IN FUND BALANCES	\$	43,869	\$	123,978	\$	(11,793)	\$	1,241	\$	157,295
FUND BALANCES – Beginning		1,634,065		273,878		596,621		12,351		2,516,915
FUND BALANCES – Ending	\$	1,677,934	\$	397,856	\$	584,828	\$	13,592	\$	2,674,210

# CITY OF JONESVILLE

# Reconciliation of Statement of Revenue, Expenditures and Changes in Fund Balances of Governmental Funds to the Statement of Activities For the Year Ended June 30, 2020

Net changes in fund balances - total governmental funds

\$ 157,295

Amounts reported for governmental activities in the statement of activities are different because:

Governmental funds report capital outlays as expenditures, however, in the statement of activities, the cost of those assets is allocated over their estimated useful lives and reported as depreciation expense.

estimated useful rives and reported as depreciation expense.	
Add: Capital outlay	206,454
Deduct: Depreciation expense	(378,590)
An Internal Service Fund is used by management to charge the cost of equipment and vehicle usage to individual funds. Net revenue of the Internal Service Fund of (before depreciation) is reported with governmental activities in the statement of net position.	79,456
Debt proceeds provide current financial resources to governmental funds in the period issued, but issuing debt increases long-term liabilities in the statement of net position. Repayment of debt principal is an expenditure in the governmental funds, but the repayment reduces long-term liabilities in the statement of net position.	
Add: Principal payments on long-term debt	138,000
Some expenses reported in the statement of activities do not require the use of current financial resources and therefore are not reported as expenditures in the funds.	
Add: Decrease in interest payable on long-term liabilities	937
Add: Decrease in accrual for compensated absences	 4,923
Change in net position of governmental activities	\$ 208,475

# CITY OF JONESVILLE STATEMENT OF NET POSITION PROPRIETARY FUNDS JUNE 30, 2020

	Enterpri	ınde	Total Enterprise	Internal Service		
	 Water	SC I T	Sewer	Funds		Funds
ASSETS	 11 4401		501101	 1 01100		1 41145
Current Assets						
Cash	\$ 27,134	\$	21,883	\$ 49,017	\$	1,849
Investments	849,974		1,545,862	2,395,836		384,885
Accounts Receivable	7,520		14,051	21,571		21
Due from Other Funds	0		0	0		0
Inventory	3,736		2,898	6,634		0
Prepaid Expense	201		9,116	9,317		998
Total Current Assets	\$ 888,565	\$	1,593,810	\$ 2,482,375	\$	387,753
Noncurrent Assets						
Capital Assets - Not Depreciated	\$ 2,061	\$	0	\$ 2,061	\$	0
Other Capital Assets, Net of Accumulated Depreciation	3,751,347		5,068,037	8,819,384		448,025
Total Noncurrent Assets	\$ 3,753,408	\$	5,068,037	\$ 8,821,445	\$	448,025
Total Assets	\$ 4,641,973	\$	6,661,847	\$ 11,303,820	\$	835,778
LIABILITIES						
Current Liabilities						
Accounts Payable	\$ 477,588	\$	13,076	\$ 490,664	\$	840
Accrued Payroll	6,697		5,737	12,434		451
Due to Other Funds	21		1,413	1,434		0
Customer Deposits	200		200	400		0
Total Current Liabilities	\$ 484,506	\$	20,426	\$ 504,932	\$	1,291
Liabilities Payable from Restricted Assets						
Accrued Interest Payable	\$ 11,380	\$	0	\$ 11,380	\$	0
Bonds Payable - Current	 37,000		115,000	 152,000		0
Total Liabilities Payable from Restricted Assets	\$ 48,380	\$	115,000	\$ 163,380	\$	0
Noncurrent Liabilities						
Bonds Payable	\$ 2,148,039	\$	2,710,000	\$ 4,858,039	\$	0
Bond Discount	0		(8,481)	(8,481)		0
Compensated Absences	19,160		15,583	34,743		0
Total Noncurrent Liabilities	\$ 2,167,199	\$	2,717,102	\$ 4,884,301	\$	0
Total Liabilities	\$ 2,700,085	\$	2,852,528	\$ 5,552,613	\$	1,291
NET POSITION						
Net Investment in Capital Assets	\$ 1,556,989	\$	2,243,038	\$ 3,800,027	\$	448,025
Restricted by Bond Covenants	22,490		0	22,490		0
Unrestricted	 362,409		1,566,281	1,928,690		386,462
Total Net Position	\$ 1,941,888	\$	3,809,319	\$ 5,751,207	\$	834,487

# CITY OF JONESVILLE STATEMENT OF REVENUE, EXPENSES, AND CHANGES IN NET POSITION PROPRIETARY FUNDS FOR THE YEAR ENDED JUNE 30, 2020

	Enterprise Funds					Total Enterprise Funds	Internal Service Funds		
OPERATING REVENUE		Water		Sewer		runus		rulius	
Sales	\$	324,487	\$	707,695	\$	1,032,182	\$	0	
Equipment Rental	Ф	4,450	Ф	8,217	Ф	1,032,182	Ф	79,245	
Other		18,123		15,890		34,013		19,243	
Total Operating Revenue	\$	347,060	\$	731,802	\$	1,078,862	\$	79,245	
OPERATING EXPENSES				·					
Sewage Disposal	\$	0	\$	349,734	\$	349,734	\$	0	
Water Plant Operation		138,640		0	·	138,640	·	0	
Water Distribution Expenses		88,685		0		88,685		0	
Depreciation		168,572		277,565		446,137		65,400	
Motor Vehicle Expense		0		0		0		61,442	
Total Operating Expenses	\$	395,897	\$	627,299	\$	1,023,196	\$	126,842	
OPERATING INCOME (LOSS)	\$	(48,837)	\$	104,503	\$	55,666	\$	(47,597)	
NON-OPERATING REVENUE (EXPENSES)									
Interest Income	\$	12,765	\$	22,986	\$	35,751	\$	4,965	
Interest Expense	\$	(33,225)	\$	(116,900)		(150,125)	\$	0	
Grants		0		63,073		63,073		0	
Total Non-operating Revenue (Expense)	\$	(20,460)	\$	(30,841)	\$	(51,301)	\$	4,965	
Income (Loss) Before Contributions and Transfers	\$	(69,297)	\$	73,662	\$	4,365	\$	(42,632)	
CONTRIBUTIONS AND TRANSFERS									
Contributions from Other Governments	\$	0	\$	0	\$	0	\$	14,966	
Contributions from Component Units		25,000		0		25,000		0	
Transfers From Other Funds		0		0		0		49,034	
Transfers To Other Funds		(28,564)		(32,564)		(61,128)		(7,312)	
<b>Total Contributions and Transfers</b>	\$	(3,564)	\$	(32,564)	\$	(36,128)	\$	56,688	
CHANGE IN NET POSITION	\$	(72,861)	\$	41,098	\$	(31,763)	\$	14,056	
NET POSITION – Beginning		2,014,749		3,768,221		5,782,970		820,431	
NET POSITION – Ending	\$	1,941,888	\$	3,809,319	\$	5,751,207	\$	834,487	

# CITY OF JONESVILLE STATEMENT OF CASH FLOWS PROPRIETARY FUNDS FOR THE YEAR ENDED JUNE 30, 2020

		Water		Sewer		Total Enterprise Funds		Internal Service Funds
CASH FLOWS FROM OPERATING ACTIVITIES								
Cash received from customers	\$	333,964	\$	723,849	\$	1,057,813	\$	0
Cash received from interfund services provided		0		0		0		85,893
Cash payments to suppliers for goods and services		(109,347)		(229,213)		(338,560)		(44,751)
Cash payments to employees and								
professional contractors for services		(79,862)		(149,262)		(229,124)		(18,025)
Other operating receipts	_	18,123	_	15,890	_	34,013	_	0
Net cash provided (used) by operating activities	\$	162,878	\$	361,264	\$	524,142	\$	23,117
CASH FLOWS FROM NON-CAPITAL FINANCING ACTIVITIES								
Contributions from other governments	\$	0	\$	63,073	\$	63,073	\$	14,966
Contributions from component units		25,000		0		25,000		0
Transfers from other funds		0		0		0		49,034
Transfers to other funds		(28,564)		(32,564)		(61,128)		(7,312)
Net cash provided (used) by non-capital financing activities	\$	(3,564)	\$	30,509	\$	26,945	\$	56,688
CASH FLOWS FROM CAPITAL AND RELATED FINANCING ACTIVITIES	¢	(2.004.050)	¢	(17.026)	ф	(2.021.005)	Φ.	0
Acquisition and construction of capital assets	\$	(2,004,059)	\$	(17,036)	\$	(2,021,095)	\$	0
Revenue bonds issued		1,979,039		(110,000)		1,979,039		0
Principal paid on bonds and loans		(36,000)		(110,000)		(146,000)		0
Interest paid on bonds and loans		(21,845)		(116,401)	-	(138,246)		0
Net cash provided (used) by capital and	¢	(92 965)	¢	(242 427)	¢	(226 202)	Φ	0
related financing activities	_\$_	(82,865)		(243,437)	\$	(326,302)	\$	0
CASH FLOWS FROM INVESTING ACTIVITIES								
Investment income	\$	12,765	\$	22,986	\$		_\$_	4,965
Net cash provided (used) by investment activities	\$	12,765	\$	22,986	\$	35,751	\$	4,965
NET INCREASE (DECREASE) IN CASH	\$	89,214	\$	171,322	\$	260,536	\$	84,770
CASH AND CASH EQUIVALENTS - Beginning		787,894		1,396,423		2,184,317		301,964
CASH AND CASH EQUIVALENTS - Ending	\$	877,108	\$	1,567,745	\$	2,444,853	\$	386,734
RECONCILIATION OF OPERATING INCOME (LOSS) TO NET CASH PROVIDED (USED) BY OPERATING ACTIVITIES Operating income (loss)	\$	(48,837)	\$	104,503	\$	55,666	\$	(47,597)
Adjustments to reconcile operating income (loss) to	Ψ	(40,037)	Ψ	104,505	Ψ	33,000	Ψ	(47,377)
net cash provided (used) by operating activities:								
Depreciation		168,572		277,565		446,137		65,400
Changes in assets and liabilities:		100,572		277,505		110,137		05,100
(Increase) decrease in accounts receivable		5,027		7,815		12,842		(21)
(Increase) decrease in due from other funds		0		122		122		6,669
(Increase) decrease in inventories		(865)		(2,216)		(3,081)		0
(Increase) decrease in prepaid expense		0		346		346		(115)
Increase (decrease) in accounts payable		33,474		(28,852)		4,622		(407)
Increase (decrease) in wages and benefits payable		3,941		591		4,532		188
Increase (decrease) in due to other funds		(295)		1,413		1,118		(1,000)
Increase (decrease) in customer deposits		100		100		200		0
Increase (decrease) in compensated absences		1,761		(123)		1,638		0
NET CASH PROVIDED (USED) BY OPERATING ACTIVITIES	\$	162,878	\$	361,264	\$	524,142	\$	23,117
	_						_	

The accompanying notes are an integral part of these financial statements. - 18 -

# CITY OF JONESVILLE STATEMENT OF ASSETS AND LIABILITIES AGENCY FUND JUNE 30, 2020

**ASSETS** 

Cash \$ 8,634

LIABILITIES

Payroll deductions withheld \$ 8,634

# CITY OF JONESVILLE COMBINING STATEMENT OF NET POSITION COMPONENT UNITS JUNE 30, 2020

				Total	
			C	Component	
	 DDA	LDFA	Units		
ASSETS					
Current Assets					
Cash	\$ 3,921	\$ 3,009	\$	6,930	
Investments	196,238	2,075,356		2,271,594	
Prepaid Expense	 116	 0		116	
Total Current Assets	\$ 200,275	\$ 2,078,365	\$	2,278,640	
Noncurrent Assets					
Capital Assets					
Land	\$ 0	\$ 97,544	\$	97,544	
Total Noncurrent Assets	\$ 0	\$ 97,544	\$	97,544	
Total Assets	\$ 200,275	\$ 2,175,909	\$	2,376,184	
LIABILITIES					
Current Liabilities					
Accounts Payable	\$ 454	\$ 455	\$	909	
Due to Primary Government	14,427	0		14,427	
Accrued Payroll	686	0		686	
Unearned Revenue	0	1,210		1,210	
Total Liabilities	\$ 15,567	\$ 1,665	\$	17,232	
NET POSITION					
Net Investment in Capital Assets	\$ 0	\$ 97,544	\$	97,544	
Unrestricted	184,708	2,076,700		2,261,408	
Total Net Position	\$ 184,708	\$ 2,174,244	\$	2,358,952	

# CITY OF JONESVILLE COMBINING STATEMENT OF ACTIVITIES COMPONENT UNITS FOR THE YEAR ENDED JUNE 30, 2020

						Total
					C	Component
	DDA			LDFA		Units
EXPENSES		_				
Downtown Development	\$	36,452	\$	0	\$	36,452
Industrial Development		0		20,717		20,717
Contributions to City activities		118,428		59,525		177,953
Total Expenses	\$	154,880	\$	80,242	\$	235,122
PROGRAM REVENUE						
Charges for Services	\$	0	\$	0	\$	0
Operating Grants and Contributions		0		0		0
Capital Grants and Contributions		0		0		0
Total Program Revenue	\$	0	\$	0	\$	0
NET (EXPENSE) REVENUE	\$	(154,880)	\$	(80,242)	\$	(235,122)
GENERAL REVENUE						
Property Taxes Captured	\$	141,303	\$	355,479	\$	496,782
Land Rent		0		18,699		18,699
Investment Income		3,104		31,077		34,181
Other Income		0		0		0
Total General Revenue	\$	144,407	\$	405,255	\$	549,662
CHANGE IN NET POSITION	\$	(10,473)	\$	325,013	\$	314,540
NET POSITION – Beginning		195,181		1,849,231		2,044,412
NET POSITION - Ending	\$	184,708	\$	2,174,244	\$	2,358,952

See Note 1 for descriptions of component units shown in column headings

#### **NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

The City of Jonesville comprises a population of approximately 2,258 residents in Hillsdale County, Michigan. It is governed by a seven-member council with a Mayor as its head. As required by generally accepted accounting principles, these financial statements present the City's primary government and component units over which the City exercises significant influence. Significant influence or accountability is based primarily on operational or financial relationship with the City (as distinct from legal relationships).

The following component units are reported in the City's financial statements:

- The Local Development Finance Authority (LDFA) was created under Public Act 281 of 1986 of the State of Michigan. The LDFA's purpose is to work towards the elimination of the causes of unemployment, underemployment and joblessness, and to promote economic growth in the City of Jonesville.
- The Downtown Development Authority (DDA) was created under Public Act 197 of 1975 of the State of Michigan. The DDA's purpose is to eliminate the causes of deterioration of property values in the business district of the City and to promote economic growth.

The City appoints the majority of the Boards of Directors of the LDFA and DDA. The budgets of both entities require the City's approval, and their main revenue source (tax increment financing) is a financial burden to the City.

The accounting policies of the City of Jonesville conform to accounting principles generally accepted in the United States of America (GAAP) as applicable to governmental units. The following is a summary of significant accounting policies used by City of Jonesville:

#### **Government-Wide and Fund Financial Statements**

Government-Wide Financial Statements - The statement of net position and the statement of activities display financial information about the City as a whole, excluding fiduciary activities. The primary government and component units are presented separately within the financial statements with the focus on the primary government. Individual funds are not displayed, but the statements distinguish governmental activities, generally supported by property taxes and City general revenue, from business-type activities, generally financed in whole or in part with fees charged to external customers.

The statement of activities presents a comparison between direct expenses and program revenues for each function of the City's governmental and business-type activities. Direct expenses are those that are specifically associated with a service, program or department and are therefore clearly identifiable to a particular function. Program revenues include charges paid by the recipient of the goods or services offered by the function and grants and contributions that are restricted to meeting the operational or capital requirements of a particular function. Property taxes, State Revenue Sharing, and other items not properly included among program revenues are reported as general revenues. The comparison of direct expenses with program revenues identifies the extent to which each governmental function is self-financing or draws from the general revenues of the City.

Fund Financial Statements - Fund financial statements report detailed information about the City. The focus of governmental fund financial statements is on major funds rather than reporting funds by type. Each major fund is presented in a separate column. Nonmajor funds are aggregated and presented in a single column. Fiduciary funds are reported by fund type.

# NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

#### **Measurement Focus and Basis of Accounting**

The financial statements of the City are prepared in accordance with generally accepted accounting principles (GAAP) and all relevant pronouncements of the Governmental Accounting Standards Board (GASB).

The government-wide statements are prepared using the economic resources measurement focus and the accrual basis of accounting including the reclassification or elimination of internal activity (between or within funds). However, internal eliminations do not include utility services provided to City departments. Proprietary fund and component unit financial statements also report using this same focus and basis of accounting. Revenue is recorded when earned and expenses are recorded when the liability is incurred, regardless of the timing of the related cash flows. Property taxes are recognized as revenue in the year for which they are levied. Grants and similar items are recognized as revenue as soon as all eligibility requirements imposed by the provider have been met.

Governmental fund financial statements are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Revenue is recognized as soon as it is both measureable and available. Revenue is considered to be available if it is to be collected within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the government considers revenue to be available if it is collected within sixty days of the end of the current fiscal period. Expenditures generally are recorded when the liability is incurred, as under accrual accounting. However, debt service expenditures, expenditures relating to compensated absences, and claims and judgments are recorded only when payment is due.

Under the modified accrual basis, property taxes, State revenue sharing, interest, and grants are considered to be both measurable and available at fiscal year-end. Grants and entitlements received before the eligibility requirements are met are recorded as deferred revenue.

Operating income reported in proprietary fund financial statements includes revenue and expenses related to the primary, continuing operations of the fund. Principal operating revenue for proprietary funds is charges to customers for sales or services. Principal operating expenses are the costs of providing goods or services and include administrative expenses and depreciation of capital assets. Other revenue and expenses are classified as non-operating in the financial statements.

#### **Financial Statement Presentation**

The City uses funds to maintain its financial records during the fiscal year. Fund accounting is designed to demonstrate legal compliance and to aid management by segregating transactions related to certain City functions or activities. A fund is defined as a fiscal and accounting entity with a self-balancing set of accounts.

The City reports the following major governmental funds:

<u>General Fund</u> - used to account for all financial resources except those required to be accounted for in another fund. The general fund balance is available for any purpose provided it is expended or transferred according to the laws of the State of Michigan.

<u>Special Revenue Funds</u> - used to account for the proceeds of specific revenue sources (other than special assessments, expendable trust, or major capital projects) that are legally restricted to expenditures for specified purposes (i.e. Major Streets and Local Streets).

# NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

The City reports the following major enterprise funds:

Water Utilities Fund - accounts for the operating activities of the City's water utilities services.

<u>Sewer Utilities Fund</u> - accounts for the operating activities of the City's sewer utilities services.

Additionally, the City reports the following non-major fund types:

Special Revenue Fund – State Highway Fund

<u>Debt Retirement Fund</u> - used to account for the accumulation of resources for and the payment of principal and interest on the City's general obligation debt.

<u>Internal Service Fund</u> - accounts for the financing of goods and services provided by one department to other departments within the City on a cost-reimbursement basis (i.e. equipment and vehicle usage). This is a proprietary fund reported with governmental activities in the government-wide statements.

<u>Agency Fund</u> - accounts for fiduciary assets held by the City in a custodial capacity as an agent on behalf of others (i.e. employee payroll deductions).

# Assets, Liabilities, Deferred Outflows/Inflows of Resources, and Net Position/Fund Balance

<u>Bank Deposits and Investments</u> - Cash and cash equivalents are considered to be cash on hand, demand deposits, and short-term investments with a maturity of three months or less. Investments in this account are stated at cost which equals market value.

<u>Inventories</u> - Inventories are stated at cost, which approximates market, using the first-in/first-out method.

<u>Capital Assets</u> - General capital assets result from expenditures in the governmental funds. These assets are reported in the governmental activities column of the government-wide statement of net position but are not reported in the fund financial statements. Capital assets paid for by component units are transferred to the primary government and are also reported in the government-wide statements. Proprietary Fund capital assets are reported in their respective fund financial statements. The City has opted to report infrastructure prospectively (not retroactively) as allowed by GASB 34.

All capital assets are capitalized at cost (or estimated historical cost) and updated for additions and retirements during the year. Donated fixed assets are recorded at their fair market values as of the date received. The City maintains a capitalization threshold of \$1,000. Improvements are capitalized; the cost of normal maintenance and repairs that do not add to the value of the asset or materially extend the asset's life are not. Interest incurred during the construction of capital assets is also capitalized.

All reported capital assets are depreciated. Improvements are depreciated over the remaining useful lives of the related assets. Depreciation is computed using the straight-line method over the following useful lives:

<u>Description</u>	<b>Estimated Lives</b>
Buildings & Improvements	50 years
Furniture & Equipment	5 - 20 years
Vehicles	5 years
Infrastructure	20-30 years

# NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

# Deferred Outflows/Inflows of Resources

In addition to assets, the statement of financial position will sometimes report a separate section for deferred outflows of resources. This separate financial statement element, *deferred outflows of resources*, represents a consumption of net position that applies to a future period(s) and so will not be recognized as an outflow of resources (expense/expenditure) until then. The City has no items that qualify for reporting in this category.

In addition to liabilities, the statement of financial position will sometimes report a separate section for deferred inflows of resources. This separate financial statement element, *deferred inflows of resources*, represents an acquisition of net position that applies to a future period(s) and so will not be recognized as an inflow of resources (revenue) until that time. The City has no items that qualify for reporting in this category.

<u>Compensated Absences (Vacation and Sick Leave)</u> - It is the City's policy to permit employees to accumulate earned but unused sick and vacation pay benefits. Vacation and sick leave are accrued when incurred in the government-wide financial statements. A liability for these amounts is reported in governmental funds only if they have matured, for example, as a result of employee resignation, retirement, or death.

<u>Interfund Balances</u> - On fund financial statements, receivables and payables resulting from short-term interfund loans are reported as "due to/from other funds." These amounts are eliminated on the government-wide statement of net position.

<u>Long-Term Obligations</u> - In the government-wide financial statements, all payables, accrued liabilities and long-term obligations are reported as liabilities in the statement of net position. Bond premiums and discounts, as well as issuance costs, are deferred and amortized over the term of the related debt. In the fund financial statements, governmental fund types recognize bond premiums and discounts, as well as issuance costs, during the current period. The face amount of debt issued is reported as other financing sources. Premiums received on debt issuances are reported as other financing sources, while discounts are reported as other financing uses. Issuance costs are reported as debt retirement expenditures.

<u>Fund Balance</u> – In accordance with Governmental Account Standards Board (GASB) Statement No. 54, *Fund Balance Reporting and Governmental Fund-type Definitions*, the fund financial statements report the following components of fund balance:

- Nonspendable: Amounts that are not in a spendable form or are legally or contractually required to be maintained intact.
- Restricted: Amounts that are legally restricted by outside parties, constitutional provisions, or enabling legislation for use for a specific purpose.
- Committed: Amounts that have been formally set aside by the City Council for use for specific purposes. Commitments are made and can be rescinded only by a resolution of the City Council.
- Assigned: Amounts that are intended to be spent on specific purposes, as expressed by the City Council or by a committee or individual designated by the City Council.
- Unassigned: Amounts that are available for day-to-day operations.

The City considers restricted funds to be spent first when expenditures are incurred for which both restricted and unrestricted amounts are available.

The City considers that committed amounts would be reduced first, followed by assigned amounts, and then unassigned amounts when expenditures are incurred for purposes for which amounts in any of those unrestricted fund balance classifications could be used.

#### **NOTE 1 - SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)**

<u>Interfund Activity</u> - Flows of cash or goods from one fund to another without a requirement for repayment are reported as interfund transfers. Interfund transfers are reported as other financing sources/uses in governmental funds.

#### **Estimates**

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect the amounts reported in the financial statements and accompanying notes. Actual results may differ from those estimates.

#### NOTE 2 - STEWARDSHIP, COMPLIANCE, AND ACCOUNTABILITY

<u>Budgetary Information</u> - The budgetary process is prescribed by provisions of the State of Michigan Budget Act and entails the preparation of budgetary documents within an established timetable. The legal level of budgetary control has been established by the City Council at the function level. Any budgetary modifications may only be made by resolution of the City Council. All annual appropriations lapse at fiscal year end.

The City follows these procedures in establishing the budgets for the individual funds as reflected in the financial statements:

- 1) Prior to June 30, the City Manager submits to the City Council a proposed operating budget for the fiscal year commencing on July 1.
- 2) A public hearing is conducted during June to obtain taxpayer comments.
- 3) Prior to June 30, the budget is legally enacted through passage of a resolution.
- 4) For purposes of meeting emergency needs of the City, transfer of appropriations may be made by the authorization of the City Manager. Such transfers appropriations must be approved by the City Council at its next regularly scheduled meeting.
- 5) The City Manager is charged with general supervision of the budget and shall hold the department heads responsible for performance of their responsibilities.
- 6) During the year the budget is monitored, and amendments to the budget resolution are made when deemed necessary.

#### **NOTE 3 - DEPOSITS AND INVESTMENTS**

State of Michigan laws authorize the City to invest in bonds, securities and other direct obligations of the United States, or any agency or instrumentality of the United States; United States government or Federal agency obligations; repurchase agreements; bankers' acceptance of United States banks; commercial paper rated by two standard rating agencies within the two highest classifications, which mature not more than 270 days after the date of purchase; obligations of the State of Michigan or its political subdivisions which are rated as investment grade; and mutual funds composed of investment vehicles which are legal for direct investment by local units of government in Michigan. Financial institutions eligible for deposit of public funds must maintain an office in Michigan. The City's investment policy puts no further limits on its investment choices.

# NOTE 3 – DEPOSITS AND INVESTMENTS (continued)

#### **Deposits**

Following are the components of the City's bank deposits at June 30, 2020:

	]	Primary	Cor	nponent
	Go	vernment	1	Units
Cash on hand	\$	650	\$	0
Checking and savings accounts		169,616		6,931
	\$	170,266	\$	6,931

#### **Investments**

Following are the components of the City's investments at June 30, 2020:

MBIA CLASS Investment Pool	\$ 5,244,764	\$ 2,271,594

The City's deposits and investments are subject to several types of risk, which are examined in more detail as follows:

*Interest Rate Risk* - In accordance with its investment policy, the City manages its exposure to declines in fair values due to changes in general interest rates by structuring the portfolio to meet cash requirements for ongoing operations, thereby avoiding the need to liquidate securities at a loss prior to maturity.

*Credit Risk* – The City minimizes credit risk, which is the risk of loss due to the failure of the security issuer or backer, by limiting investments to the safest types of securities, pre-qualifying the financial institutions with which the City will do business, and diversifying the portfolio so that potential losses on individual securities will be minimized. As of June 30, 2020, the City's investment in the MBIA CLASS Investment Pool was rated AAAm by Standard & Poors.

Concentration of credit risk – The City minimizes the risk associated with placing a large portion of the portfolio with a single issuer by diversifying the portfolio so that the impact of potential losses from any one investment will be minimized.

Custodial credit risk – Custodial credit risk for deposits is the risk that in the event of a bank failure, the City's deposits may not be returned to it. At June 30, 2020, the carrying amount of the City's deposits was \$153,847 and the bank balance was \$354,249. Of this bank balance, \$250,000 was covered by federal depository insurance and \$104,249 was uninsured. The City minimizes custodial credit risk by holding all investments in the City's name.

Foreign currency risk – The City is not authorized to invest in investments which have this type of risk.

#### **NOTE 4 - RECEIVABLES**

Receivables at June 30, 2020, consist of State revenue sharing, State highway contract revenue, utility and other receivables. All receivables are considered collectible in full due to the ability to lien for the nonpayment of utility bills and the stable condition of State programs.

# NOTE 4 – RECEIVABLES (continued)

A summary of the principal items of receivables follows:

	(	General	Major		Local		Local		Local		Local		Local		State Highway		Proprietary		
		Fund	 Street		Street		Fund		Funds		Total								
State Revenue Sharing	\$	24,411	\$ 30,804	\$	9,629	\$	0	\$	0	\$	64,844								
Property Taxes		14,675	0		0		0		0		14,675								
State Highway Contract		0	0		0		5,591		0		5,591								
Utility customers		0	0		0		0		19,798		19,798								
Other Receivables		14,775	0		1,178		0		1,735		17,688								
Total	\$	53,861	\$ 30,804	\$	10,807	\$	5,591	\$	21,533	\$	122,596								

# **NOTE 5 - CAPITAL ASSETS**

Capital asset activity for the fiscal year ended June 30, 2020, was as follows:

	Beginning					Ending				
PRIMARY GOVERNMENT		Balance		Additions	Deletions			Balance		
Governmental Activities										
Capital assets not being depreciated										
Land	\$	204,995	\$	0	\$	0	\$	204,995		
Capital assets being depreciated										
Land Improvements	\$	133,153	\$	50,230	\$	0	\$	183,383		
Buildings & Improvements		944,480		18,832		0		963,312		
Furniture & Equipment		911,317		56,286		0		967,603		
Vehicles		1,386,745		0		0		1,386,745		
Infrastructure		6,797,173		81,106		0		6,878,279		
Less accumulated depreciation		(4,737,070)		(378,590)		0		(5,115,660)		
Total capital assets being depreciated, net	\$	5,435,798	\$	(172,136)	\$	0	\$	5,263,662		
Total capital assets, net	\$	5,640,793	\$	(172,136)	\$	0	\$	5,468,657		
Business-Type Activities										
Capital assets not being depreciated										
Land	\$	2,061	\$	0	\$	0	\$	2,061		
Construction in Progress		257,261		0		(257,261)		0		
Total capital assets not being depreciated, net	\$	259,322	\$	0	\$	(257,261)	\$	2,061		
Capital assets being depreciated										
Facilities & Mains	\$	14,372,638	\$	2,431,714	\$	0	\$	16,804,352		
Machinery & Equipment		754,990		274,771		0		1,029,761		
Less accumulated depreciation		(8,568,592)		(446,137)		0		(9,014,729)		
Total capital assets being depreciated, net	\$	6,559,036	\$	2,260,348	\$	0	\$	8,819,384		
Total capital assets, net	\$	6,818,358	\$	2,260,348	\$	(257,261)	\$	8,821,445		
PRIMARY GOVERNMENT										
Total capital assets, net	\$	12,459,151	\$	2,088,212	\$	(257,261)	\$	14,290,102		
COMPONENT UNITS										
Capital assets not being depreciated										
Land	\$	97,544	\$	0	\$	0	\$	97,544		

# **NOTE 5 - CAPITAL ASSETS (continued)**

Depreciation expense was charged to activities of the City as follows:

Governmental Activities:		Business-Type Activities:	
General Government	\$ 20,453	Water	\$ 168,572
Public Safety	39,041	Sewer	277,565
Public Improvements	42,741	Total	\$ 446,137
Streets, Highways and Drains	191,334		
Culture and Recreation	22,813		
Unallocated	62,208		
Total	\$ 378,590		

# NOTE 6 - INTERFUND RECEIVABLES, PAYABLES, AND TRANSFERS

The composition of interfund balances at June 30, 2020, is as follows:

Fund	Interfun	d Receivable	Fund Inte		nd Payable
General Fund	\$	614	State Highway	\$	614
General Fund		1,413	Sewer Fund		1,413
General Fund		21	Water Fund	Water Fund	
Local Streets		3,193	General Fund		3,193
	\$	5,241		\$	5,241

Interfund transfers during the year consisted of the following:

				Tı	ansf	er From					
	General Fund							Motor Vehicle Pool		Total	
Transfer to:											
General Fund	\$ 0	\$ 11,747	\$	62,337	\$	2,448	\$ 26,564	\$ 26,564	\$	7,312	\$ 136,972
Local Streets	205,173	0		0		0	0	0		0	205,173
Debt Service	0	37,048		66,170		0	0	0		0	103,218
Motor Vehicle Pool	 41,034	0		0		0	6,000	2,000		0	 49,034
Total	\$ 246,207	\$ 48,795	\$	128,507	\$	2,448	\$ 32,564	\$ 28,564	\$	7,312	\$ 494,397

Transfers are used to (1) account for overhead services provided by the General Fund to other funds, (2) move resources for the payment of long-term debt, and (3) to provide for future acquisition of capital assets.

#### **NOTE 7 - LONG-TERM DEBT**

The City issues bonds to provide for the acquisition and construction of major capital facilities. General obligation bonds are direct obligations and pledge the full faith and credit of the government.

North Parking Lot Bonds - During the year 2011-12, the City issued bonds in the amount of \$550,000 for improvements to the parking lot on the north side of the downtown district. The bond payments are to be made from the tax increment revenues of the DDA; however, they are also backed by the full faith and credit of the City.

East Street Bonds – During the year 2007-08, the City issued bonds in the amount of \$700,000 for the reconstruction of East Street between Liberty Street and Adrian Street.

Murphy Street Bonds – During the year 2010-11, the City issued bonds in the amount of \$300,000 for the reconstruction of Murphy Street between US-12 and the City limits.

Refunding Bonds - During the year 2005-06, the City completed construction on a new sewage treatment plant, funded partially by a \$4,065,000 loan from the USDA Rural Development Office. In March, 2014, the City issued \$3,485,000 in general obligation bonds to refund the USDA loan.

Water Revenue Bonds – During the year 2019-19, the City issued revenue bonds in the amount of \$2,765,000 for the acquisition, construction, and equipping of improvements to the water supply system. A total of \$2,185,039 has been drawn for the project as of June 30, 2020.

The following is a summary of changes in long-term debt for the year ended June 30, 2020:

	Balance			Balance
	6/30/2019	Increases	Decreases	6/30/2020
Primary Government				
Governmental Activities				
North Parking Lot Bonds	\$ 260,000	) \$ 0	\$ (48,000)	\$ 212,000
East Street Bonds	235,000	0	(55,000)	180,000
Murphy Street Bonds	70,000	0	(35,000)	35,000
Compensated Absences	72,10	0	(4,923)	67,178
<b>Total Governmental Activities</b>	\$ 637,10	\$ 0	\$ (142,923)	\$ 494,178
Business-type Activities				
Refunding Bonds – Sewer Fund	\$ 2,935,000	) \$ 0	\$ (110,000)	\$ 2,825,000
Revenue Bonds - Water Fund	242,000	1,979,039	(36,000)	2,185,039
Compensated Absences	33,10	1,638	0	34,743
Total Business-type Activities	\$ 3,210,103	\$ 1,980,677	\$ (146,000)	\$ 5,044,782
Total Primary Government Long-Term Debt	\$ 3,847,200	\$ 1,980,677	\$ (288,923)	\$ 5,538,960

# **NOTE 7 - LONG-TERM DEBT (continued)**

Interest rates, maturity dates, and current portions for the above obligations are as follows:

	Interest Rate(s)	Maturity Date	Curr	ent Portion
North Parking Lot Bonds	2.9% - 4.0%	5/1/2024	\$	50,000
East Street Bonds	3.00% - 4.90%	5/1/2023		60,000
Murphy Street Bonds	3.50% - 3.90%	11/1/2020		35,000
Refunding Bonds – Sewer Fund	2.00% - 4.15%	1/1/2038		115,000
Revenue Bonds – Water Fund	3.125%	5/1/2059		37,000
			\$	297,000

Annual debt service requirements to maturity for the above obligations are as follows:

	Governmental Activities				Business-Type Activities*						
Year Ending June 30		Principal	Interest			Principal		Interest			
2021	\$	145,000	\$	17,494	\$	115,000	\$	114,551			
2022		112,000		12,142		115,000		111,101			
2023		114,000		7,286		120,000		107,651			
2024		56,000		2,240		125,000		102,851			
2025		0		0		125,000		97,851			
2026-2030		0		0		720,000		409,056			
2031-2035		0		0		880,000		251,289			
2036-2038		0		0		625,000		55,345			
Total	\$	427,000	\$	39,162	\$	2,825,000	\$	1,249,695			

<sup>\*</sup>Debt service requirements for the Water Revenue Bonds are not included here since the Bonds have not yet been fully drawn.

#### **NOTE 8 – COMPONENT UNIT CONTRIBUTIONS**

During the year, the City's Local Development Finance Authority (LDFA) and Downtown Development Authority (DDA) contributed the following amounts to support the City's operations:

LDFA:			DDA:	
General Fund			General Fund	
Salaries and wages	\$	28,021	Salaries and wages	\$ 26,501
Street light electricity		5,304	Parking Lot Maintenance	16,000
Other		1,200	Capital Outlay	18,027
Water Fund			Debt Service Fund	
Debt service	11	25,000	Bond payments	 57,900
TOTAL	\$	59,525	TOTAL	\$ 118,428

# **NOTE 9 - COMPENSATED ABSENCES**

Vested or accumulated vacation days and sick leave that is expected to be liquidated with expendable available financial resources is reported as an expenditure and a fund liability of the governmental fund that will pay it. The entire compensated absence liability is reported on the government-wide financial statements. Employees of the City can accumulate vacation pay up to a maximum of 16 to 39 days depending on years of service, and

# **NOTE 9 - COMPENSATED ABSENCES (continued)**

employees have a vested right of 100% of allowable accumulated vacation pay upon termination. Accumulated sick time is vested based on years of service and the vested amount is payable upon termination.

# **NOTE 10 - PROPERTY TAXES**

Real estate and personal property taxes are recorded as revenue in amounts equal to the total taxes levied. The total levy for 2019 was 16.388 mills. From this total, 4.6823 was transferred to the Local Streets Fund by vote of the City Council. The 2019 total state taxable value was approximately \$54,090,000 (\$51,246,000 ad valorem and \$2,844,000 industrial facilities tax). City properties are assessed as of December 31 (the lien date) - taxes levied July 1 of the succeeding year and are due without interest to September 15. After the final collection date, unpaid real property taxes are added to the county delinquent tax rolls. Personal property taxes unpaid continue to be collected by the City Treasurer.

#### **NOTE 11 - SEGMENT INFORMATION**

The City issues separate revenue bonds to finance its water and sewer departments. The fund financial statements report major funds with revenue - supported debt for the water and sewer funds. Services provided by these funds are described in Note 1.

#### **NOTE 12 - DEFINED CONTRIBUTION PENSION PLAN**

The City of Jonesville provides pension benefits for all of its full-time employees through a defined contribution money purchase plan administered by the International City Managers Association Retirement Corporation (ICMA-RC). All full-time employees are eligible to participate in the plan after 6 months of full-time service. Participants are vested incrementally, with full vesting after four years of continuous full-time service. The City is required to contribute 5% of covered payroll. If the employee makes a voluntary contribution of 5%, then the City contributes an additional 2%. Employees hired after January 1, 2010, must contribute at least 5% to be eligible for the 5% employer match.

The activity in the plan for 2019-20 is as follows:

Asset Value - June 30, 2019	\$ 2,068,544
Employer Contributions	40,951
Employee Contributions	40,365
Investment Gain (Loss)	73,190
Distributions	 (155,114)
Asset Value - June 30, 2020	\$ 2,067,936

#### **NOTE 13 - RISK MANAGEMENT**

The City is exposed to various risks of loss related to property loss, torts, errors and omissions, employee injuries, as well as medical benefits provided to employees. The City has purchased commercial insurance for each of these areas of risk and there have been no significant reduction in insurance coverages. Settled claims have not exceeded the amount of insurance coverage for the current or the three prior years.

#### **NOTE 14 - UNEMPLOYMENT TAXES**

The City is a reimbursing employer to the Michigan Unemployment Insurance Agency and, as such, is responsible to pay the Agency for those benefits paid and charged to its account. As of June 30, appropriate liabilities have been recorded for all claims paid by the Agency. However, no provision has been made for future payments that might result from claims in process or not filed.

#### **NOTE 15 – FUND BALANCE CONSTRAINTS**

Fund balances have been constrained for the following purposes:

	C	General Fund		Major Streets		Local Streets		State Highway		Debt Service	
Nonspendable:											
Inventory	\$	4,680	\$	0	\$	0	\$	0	\$	0	
Prepaid Expenditures		66,424		0		0		0		0	
Restricted:											
Streets		0		397,856		584,828		13,592		0	

#### **NOTE 16 – SUBSEQUENT EVENTS**

Management has evaluated subsequent events through November 11, 2020, the date on which the financial statements were available to be issued.

#### **NOTE 17 – TAX ABATEMENTS**

Governmental Accounting Standards Board (GASB) Statement No. 77, *Tax Abatement Disclosures*, requires the disclosure of tax abatement information about (1) a reporting government's own tax abatement agreements and (2) those that are entered into by other governments and that reduce the reporting government's tax revenue. Disclosure of information about the nature and magnitude of tax abatements is intended to make these transactions more transparent to financial statement users.

The City receives reduced property tax revenues as a result of Industrial Facilities Tax exemptions they have granted. Industrial facility exemptions are intended to promote construction of new industrial facilities, or to rehabilitate historical facilities. The property taxes abated for all funds under this program totaled \$23,638.

#### **NOTE 18 – UPCOMING ACCOUNTING PRONOUNCEMENTS**

GASB Statement No. 84, *Fiduciary Activities*, was issued in January, 2017 and will be effective for the City's 2021 year-end. The objective of this Statement is to improve guidance regarding the identification of fiduciary activities for accounting and financial reporting purposes and how those activities should be reported. This Statement establishes criteria for identifying fiduciary activities for all state and local governments. The focus on the criteria generally is on (1) whether a government is controlling the assets of the fiduciary activity and (2) the beneficiaries with whom a fiduciary relationship exists. An activity meeting the criteria should be reported in a fiduciary fund in the basic financial statements. Governments with activities meeting the criteria should present a statement of fiduciary net position and a statement of changes in fiduciary net position.

GASB Statement No. 87, *Leases*, was issued in June 2017 and will be effective for the City's 2022 year-end. The objective of the Statement is to increase the usefulness of governments' financial statements by requiring recognition of certain lease assets and liabilities for leases that previously were classified as operating leases and recognized as inflows and of resources of outflows of resources based on the payment provisions of the contract. It establishes a single model for lease accounting based on the foundational principle that leases are financings of the right to use the underlying asset. Under this Statement, a lessee is required to recognize a lease liability and an intangible right-to-use lease asset, and a lessor is required to recognize a lease receivable and a deferred inflow of resources, thereby enhancing the relevance and consistency of information about governments' leasing activities.

# CITY OF JONESVILLE SCHEDULE OF REVENUE, EXPENDITURES AND CHANGES IN FUND BALANCES - BUDGET AND ACTUAL GENERAL FUND

# FOR THE YEAR ENDED JUNE 30, 2020

							Actual
		Budget .	Amo	unts		Ove	er (Under)
	Or	riginal		Final	 Actual	Fin	al Budget
REVENUE	'						
Property Taxes	\$ '	731,292	\$	731,292	\$ 750,137	\$	18,845
Licenses and Permits		1,060		1,060	1,539		479
State Shared Revenue	2	237,339		237,339	225,612		(11,727)
Charges and Fees		71,450		71,450	83,033		11,583
Recreation		41,000		41,000	2,266		(38,734)
Rents and Royalties		26,000		26,000	25,530		(470)
Cemetery Revenue		21,000		21,000	21,680		680
Contributions		15,000		15,000	13,758		(1,242)
Interest		32,000		32,000	28,465		(3,535)
Contributions from Component Units		152,534		152,534	95,053		(57,481)
Miscellaneous		2,000		2,000	 2,257		257
Total Revenue	\$ 1,3	330,675	\$	1,330,675	\$ 1,249,330	\$	(81,345)
EXPENDITURES							
General Government							
City Council	\$	24,500	\$	24,500	\$ 17,841	\$	(6,659)
City Manager		107,690		110,690	109,527		(1,163)
Elections		3,450		2,150	1,524		(626)
General Office	2	210,318		210,318	200,391		(9,927)
Board of Review		1,575		1,575	859		(716)
Treasurer		2,900		16,900	16,793		(107)
Data Processing		11,725		12,425	11,895		(530)
Assessor		22,100		22,200	22,197		(3)
City Hall		15,367		15,367	10,926		(4,441)
Cemetery		51,828		63,328	62,184		(1,144)
Freedom Memorial		1,950		1,950	609		(1,341)
Fringe Benefits		32,220		36,570	36,478		(92)
Insurance		14,000		14,000	13,818		(182)

# CITY OF JONESVILLE SCHEDULE OF REVENUE, EXPENDITURES AND CHANGES IN FUND BALANCES - BUDGET AND ACTUAL GENERAL FUND

# FOR THE YEAR ENDED JUNE 30, 2020 (continued)

				Actual
	Budget A	Amounts		Over (Under)
	Original	Final	Actual	Final Budget
Public Safety				
Police	302,920	269,920	260,651	(9,269)
Fire	88,253	88,253	87,878	(375)
Economic & Community Development				
Planning & Zoning	5,101	7,801	7,435	(366)
Public Works				
Parking Lots	18,415	18,415	16,690	(1,725)
Sidewalks	1,405	1,405	305	(1,100)
Other	18,370	33,870	33,793	(77)
Streets, Highways, and Drains				
Street Lighting	35,000	35,000	33,337	(1,663)
Sanitation				
Landfill	6,290	6,290	203	(6,087)
Culture and Recreation				
Recreation	44,715	44,715	6,488	(38,227)
Parks	14,525	14,525	13,014	(1,511)
Rail/Trail	6,025	6,125	6,042	(83)
Capital Outlay	185,873	194,923	125,348	(69,575)
Total Expenditures	\$ 1,226,515	\$ 1,253,215	\$ 1,096,226	\$ (156,989)
REVENUE OVER (UNDER)				
EXPENDITURES	\$ 104,160	\$ 77,460	\$ 153,104	\$ 75,644
OTHER FINANCING				
SOURCES (USES)				
Operating Transfers In	\$ 136,524	\$ 136,524	\$ 136,972	\$ 448
Operating Transfers Out	(243,000)	(249,000)	(246,207)	2,793
Total Other				
Financing Sources (Uses)	\$ (106,476)	\$ (112,476)	\$ (109,235)	\$ 3,241
NET CHANGE IN FUND BALANCES	\$ (2,316)	\$ (35,016)	\$ 43,869	\$ 78,885
FUND BALANCES - Beginning	1,634,065	1,634,065	1,634,065	0
FUND BALANCES - Ending	\$ 1,631,749	\$ 1,599,049	\$ 1,677,934	\$ 78,885

# CITY OF JONESVILLE SCHEDULE OF REVENUE, EXPENDITURES AND CHANGES IN FUND BALANCES - BUDGET AND ACTUAL MAJOR STREETS FUND FOR THE YEAR ENDED JUNE 30, 2020

A atrial

						Actual
	 Budget A	<b>A</b> mo	ounts		Ove	er (Under)
	Original		Final	Actual	Fin	al Budget
REVENUE						
State Shared Revenue	\$ 214,565	\$	214,565	\$ 228,522	\$	13,957
Interest	3,700		3,700	3,937		237
Grants	0		0	0		0
Miscellaneous	0		0	 239		239
Total Revenue	\$ 218,265	\$	218,265	\$ 232,698	\$	14,433
EXPENDITURES						
Street Construction	\$ 0	\$	0	\$ 0	\$	0
Routine Maintenance	78,100		78,100	44,286		(33,814)
Traffic Control	3,400		3,400	2,342		(1,058)
Winter Maintenance	22,565		22,565	13,297		(9,268)
Total Expenditures	\$ 104,065	\$	104,065	\$ 59,925	\$	(44,140)
REVENUE OVER (UNDER)						
EXPENDITURES	\$ 114,200	\$	114,200	\$ 172,773	\$	58,573
OTHER FINANCING SOURCES (USES)						
Transfers In	\$ 5,000	\$	5,000	\$ 0	\$	(5,000)
Transfers Out	(48,795)		(48,795)	(48,795)		0
Total Other Financing Sources (Uses)	\$ (43,795)	\$	(43,795)	\$ (48,795)	\$	(5,000)
NET CHANGE IN FUND BALANCES	\$ 70,405	\$	70,405	\$ 123,978	\$	53,573
FUND BALANCES - Beginning	273,878		273,878	 273,878		0
FUND BALANCES - Ending	\$ 344,283	\$	344,283	\$ 397,856	\$	53,573

# CITY OF JONESVILLE SCHEDULE OF REVENUE, EXPENDITURES AND CHANGES IN FUND BALANCES - BUDGET AND ACTUAL LOCAL STREETS FUND FOR THE YEAR ENDED JUNE 30, 2020

						Actual
	Budget A	4ma	ounts		Ov	er (Under)
	 Original		Final	 Actual	Fin	al Budget
REVENUE						
State Shared Revenue	\$ 67,485	\$	67,485	\$ 71,427	\$	3,942
Grants	0		0	0		0
Interest	15,900		15,900	10,593		(5,307)
Miscellaneous	0		0	743		743
Total Revenue	\$ 83,385	\$	83,385	\$ 82,763	\$	(622)
EXPENDITURES						
Street Construction	\$ 112,770	\$	112,770	\$ 81,106	\$	(31,664)
Routine Maintenance	100,705		100,705	71,747		(28,958)
Traffice Control	2,214		2,214	1,273		(941)
Winter Maintenance	18,030		18,030	13,889		(4,141)
Administration	 0		3,210	 3,207		(3)
Total Expenditures	\$ 233,719	\$	236,929	\$ 171,222	\$	(65,707)
REVENUE OVER (UNDER) EXPENDITURES	\$ (150,334)	\$	(153,544)	\$ (88,459)	\$	65,085
OTHER FINANCING SOURCES (USES)						
Transfers In	\$ 203,000	\$	203,000	\$ 205,173	\$	2,173
Transfers Out	 (128,507)		(128,507)	 (128,507)		0
Total Other Financing Sources (Uses)	\$ 74,493	\$	74,493	\$ 76,666	\$	2,173
NET CHANGE IN FUND BALANCES	\$ (75,841)	\$	(79,051)	\$ (11,793)	\$	67,258
FUND BALANCES - Beginning	596,621		596,621	596,621		0
FUND BALANCES - Ending	\$ 520,780	\$	517,570	\$ 584,828	\$	67,258

# CITY OF JONESVILLE **COMBINING BALANCE SHEET** NONMAJOR GOVERNMENTAL FUNDS JUNE 30, 2020

			Revenue			
	Debt Service		State Highway			
	Fund		Fund		Total	
ASSETS						
Cash	\$	0	\$	8,883	\$	8,883
Due from Other Governmental Units		0		5,591		5,591
Total Assets	\$	0	\$	14,474	\$	14,474
LIABILITIES						
Due to Other Funds	\$	0	\$	614	\$	614
Accounts Payable		0		268		268
Total Liabilities	\$	0	\$	882	\$	882
FUND BALANCE						
Nonspendable	\$	0	\$	0	\$	0
Restricted		0		13,592		13,592
Committed		0		0		0
Assigned		0		0		0
Unassigned		0		0		0
Total Fund Balances	\$	0	\$	13,592	\$	13,592
Total Liabilities and Fund Balances	\$	0	\$	14,474	\$	14,474

# CITY OF JONESVILLE COMBINING STATEMENT OF REVENUE, EXPENDITURES AND CHANGES IN FUND BALANCES NONMAJOR GOVERNMENTAL FUNDS FOR THE YEAR ENDED JUNE 30, 2020

	Debt Service		State Highway			
	Fund		Fund		Total	
REVENUE			-		1	
State Highway Contract	\$	0	\$	25,075	\$	25,075
Contribution from Component Units		57,900		0		57,900
Interest Income		0		1		1
Total Revenue	\$	57,900	\$	25,076	\$	82,976
EXPENDITURES						
Streets, Highways, Drains						
Routine Maintenance	\$	0	\$	12,522	\$	12,522
Traffic Control		0		573		573
Winter Maintenance		0		8,292		8,292
Debt Service						
Principal		138,000		0		138,000
Interest		23,118		0		23,118
Total Expenditures	\$	161,118	\$	21,387	\$	182,505
EXCESS OF REVENUE OVER						
(UNDER) EXPENDITURES	\$	(103,218)	\$	3,689	\$	(99,529)
OTHER FINANCING SOURCES (USES)						
Operating Transfers In	\$	103,218	\$	0	\$	103,218
Operating Transfers Out		0		(2,448)		(2,448)
Total Other Financing Sources (Uses)	\$	103,218	\$	(2,448)	\$	100,770
NET CHANGES IN FUND BALANCES	\$	0	\$	1,241	\$	1,241
FUND BALANCES - Beginning		0		12,351		12,351
FUND BALANCES - Ending	\$	0	\$	13,592	\$	13,592

# CITY OF JONESVILLE SCHEDULE OF EXPENDITURES OF FEDERAL AWARDS FOR THE YEAR ENDED JUNE 30, 2020

Federal Grantor/Pass-Through Agency Program Title	<u>CFDA#</u>	Receipts/ Revenue <u>Recognized</u>	Disbursements/ Expenditures
U.S. DEPARTMENT OF AGRICULTURE Waste and Waste Disposal			
Systems for Rural Communities	10.760	<u>\$ 2,391,905</u>	<u>\$ 2,391,905</u>

# NOTES:

- 1. This schedule includes the federal grant activity of the City of Jonesville and is presented on the accrual basis of accounting. The information in this schedule is presented in accordance with the requirements of Title 2 U.S. *Code of Federal Regulations* Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance) and reconciles with the amounts presented in the financial statements.
- 2. There was only one program (CFDA #10.760 Waste and Waste Disposal Systems for Rural Communities) and it was tested as a major program.
- 3. The City of Jonesville has elected not to use the 10% de minimis indirect cost rate as allowed under the Uniform Guidance.

# CITY OF JONESVILLE SCHEDULE OF FINDINGS AND QUESTIONS COSTS JUNE 30, 2020

# SECTION I – SUMMARY OF AUDITOR'S RESULTS

<u>Financial Statements</u>						
Type of auditor's report issued:	Unmodified					
Internal control over financial reporting:						
Material weakness(es) identified?		Yes	X	_ No		
Significant deficiency(ies) identified?		Yes	X	_ No		
Noncompliance material to financial statements noted?		Yes	X	_ No		
Federal Awards						
Internal control over major programs:						
Material weakness(es) identified?		Yes	X	_ No		
Significant deficiency(ies) identified?		Yes	X	_ No		
Type of auditor's report issues on compliance						
for major programs:	Unmodified					
Any audit findings disclosed that are required						
to be reported in accordance with						
2CFR Section 200.516(a)?		Yes	X	_ No		
Major Programs						
CFDA Numbers	Name of Fed	leral Prog	ram or Clus	eter		
10.760	Name of Federal Program or Cluster					
10.700	Waste and Waste Disposal Systems for Rural Communities					
Dollar threshold to distinguish between Type A						
and Type B programs:	\$750,000					
Auditee qualifies as low-risk auditee?		Yes	X	_ No		
SECTION II – FINANCIAL STATEMENT FINDINGS No matters were reported.						
SECTION III – FEDERAL AWARD FINDINGS AND QUI No matters were reported.	ESTIONED C	OSTS				

SECTION IV – SUMMARY SCHEDULE OF PRIOR YEAR FINDINGS Federal awards did not exceed \$750,000 in the prior year



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# INDEPENDENT AUDITOR'S REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

To the City Council City of Jonesville Jonesville, Michigan

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the governmental activities, the business-type activities, the aggregate discretely presented component units, each major fund, and the aggregate remaining fund information of the City of Jonesville as of and for the year ended June 30, 2020, and the related notes to the financial statements, which collectively comprise the City of Jonesville's basic financial statements and have issued our report thereon dated November 11, 2020.

#### **Internal Control Over Financial Reporting**

In planning and performing our audit of the financial statements, we considered the City of Jonesville's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the City of Jonesville's internal control. Accordingly, we do not express an opinion on the effectiveness of the City of Jonesville's internal control.

A *deficiency in internal control* exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or combination of deficiencies, in internal control such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency*, is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control over financial reporting was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

# **Compliance and Other Matters**

As part of obtaining reasonable assurance about whether the City of Jonesville's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance that are required to be reported under *Government Auditing Standards*.

#### **Purpose of this Report**

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Bailey, Hodshire & Company, P.C.

Jonesville, Michigan November 11, 2020



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# INDEPENDENT AUDITOR'S REPORT ON COMPLIANCE FOR EACH MAJOR PROGRAM AND ON INTERNAL CONTROL OVER COMPLIANCE REQUIRED BY THE UNIFORM GUIDANCE

To the City Council City of Jonesville Jonesville, Michigan

# Report on Compliance for Each Major Federal Program

We have audited the City of Jonesville's compliance with the types of compliance requirements described in the *OMB Compliance Supplement* that could have a direct and material effect on each of the City of Jonesville's major federal programs for the year ended June 30, 2020. The City of Jonesville's major federal programs are identified in the summary of auditor's results section of the accompanying schedule of findings and questioned costs.

# Management's Responsibility

Management is responsible for compliance with federal statutes, regulations, and the terms and conditions of its federal awards applicable to its federal programs.

#### **Auditor's Responsibility**

Our responsibility is to express an opinion on compliance for each of the City of Jonesville's major federal programs based on our audit of the types of compliance requirements referred to above. We conducted our audit of compliance in accordance with auditing standards generally accepted in the United States of America; the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States; and the audit requirements of Title 2 U.S. *Code of Federal Regulations* Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Those standards and the Uniform Guidance require that we plan and perform the audit to obtain reasonable assurance about whether noncompliance with the types of compliance requirements referred to above that could have a direct and material effect on a major federal program occurred. An audit includes examining, on a test basis, evidence about the City of Jonesville's compliance with those requirements and performing such other procedures as we considered necessary in the circumstances.

We believe that our audit provides a reasonable basis for our opinion on compliance for each major federal program. However, our audit does not provide a legal determination on the City of Jonesville's compliance.

#### **Opinion on Each Major Federal Program**

In our opinion, the City of Jonesville complied, in all material respects, with the types compliance requirements referred to above that could have a direct and material effect on each of its major federal programs for the year ended June 30, 2020.

# **Report On Internal Control Over Compliance**

Management of the City of Jonesville is responsible for establishing and maintaining effective internal control over compliance with the types of compliance requirements referred to above. In planning and performing our audit of compliance, we considered the City of Jonesville's internal control over compliance with the types of requirements that could have a direct and material effect on each major federal program to determine the auditing procedures that are appropriate in the circumstances for the purpose of expressing an opinion on compliance for each major federal program and to test and report on internal control over compliance in accordance with the Uniform Guidance, but not for the purpose of expressing an opinion on the effectiveness of internal control over compliance. Accordingly, we do not express an opinion on the effectiveness of the City of Jonesville's internal control over compliance.

A deficiency in internal control over compliance exists when the design or operation of a control over compliance does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, noncompliance with a type of compliance requirement of a federal program on a timely basis. A material weakness in internal control over compliance is a deficiency, or a combination of deficiencies, in internal control over compliance, such that there is a reasonable possibility that material noncompliance with a type of compliance requirement of a federal program will not be prevented, or detected and corrected, on a timely basis. A significant deficiency in internal control over compliance is a deficiency, or a combination of deficiencies, in internal control over compliance with a type of compliance requirement of a federal program that is less severe than a material weakness in internal control over compliance, yet important enough to merit attention by those charged with governance.

Our consideration of the internal control over compliance was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control over compliance that might be material weaknesses or significant deficiencies. We did not identify any deficiencies in internal control over compliance that we consider to be material weaknesses. However, material weaknesses may exit that have not been identified.

The purpose of this report on internal control over compliance is solely to describe the scope of our testing of internal control over compliance and the results of that testing based on the requirements of the Uniform Guidance. Accordingly, this report is not suitable for any other purpose.

Bailey, Hodshire & Company, P.C.

Jonesville, Michigan November 11, 2020